



## PRE-ADMISSION APPLICATION PACKAGE

Thank you for your interest in attending Monsignor Paul Dwyer Catholic High School. Students wishing to enroll at this school must complete the attached package prior to meeting with a School Administrator and Guidance Counsellor. The steps to complete this package are as follows:

1. **Complete the attached Pre-Admission Application Package.**
2. **Obtain and attach copies of the following documents:**
  - Current Official Student Transcript (Grades 9 - 12);
  - Status sheet or Cumulative History;
  - Most recent Provincial Report Card;
  - Student's Individual Education Plan (IEP), if applicable;
  - Results of the Ontario Secondary School Literacy Test (applies to students in Gr. 11 and 12)
  - Proof of Community Service hours completed to date (Grades 9 - 12)
  - Yearly Attendance Record or Attendance Summary Record from current/previous secondary school/continuing education facility;
  - Proof of Residency (ie: Parent's or legal guardian's Hydro, Utility, Phone, Gas bill or Home Purchase Agreement / Lease Agreement please note driver's license is *no longer* accepted);
  - Student's Birth certificate; Passport; Permanent Resident Card; or Landed Immigrant documents;
  - Student's Baptismal certificate, if applicable;
  - Ontario Health Card;
  - Immunization Records (if new to the Durham Region).
3. **Students are requested to prepare a cover letter**, addressed to Mr. O'Brien, Principal. In your own words explain why you would like to attend Monsignor Paul Dwyer Catholic High School. Please use the last page of your pre-admission application for point form (item F) to draft this letter. *Parents or legal guardians may also include a letter to explain in detail their child's wish to attend our school.*  
**This application is reviewed based on Student Achievement, Attendance and Behaviour.**
4. Send or deliver all documents to the following address:  
**Monsignor Paul Dwyer Catholic High School**  
**Attn: Guidance Office**  
**700 Stevenson Road North, Oshawa, ON L1J 5P5**  
**Tel.: (905) 723-5255, Extension 55010 Fax: (905) 723-1127**
5. Once all materials have been received and reviewed, you will be contacted in order to:
  - schedule an interview with the Vice-Principal or Guidance Counsellor; - OR -
  - be informed that your application will not be accepted.

**Please Note:** The scheduling of an interview appointment does not guarantee acceptance to Monsignor Paul Dwyer Catholic High School, as courses may not be available for scheduling.



**MONSIGNOR PAUL DWYER CATHOLIC HIGH SCHOOL**

700 Stevenson Road North, Oshawa, Ontario L1J 5P5

Tel.: (905) 723-5255 Fax: (905) 723-1127

**PRE-ADMISSION APPLICATION PACKAGE**

Students new to Monsignor Paul Dwyer Catholic High School must complete **Sections A, B, C, D** and provide the necessary documentation before a meeting with the Vice Principal is arranged.

Former Monsignor Paul Dwyer Catholic High School students are asked to complete **Sections A, B & C** prior to meeting with the Vice Principal.

**PLEASE PRINT.** Thank you.

<b>A. PERSONAL INFORMATION: File # _____</b> <i>(from Online Student Application)</i>			
<b>Student Name:</b> (Last)		(First)	(Middle)
Address:		Home Phone Number:	
Apt. #		( ) -	
City:		Postal Code:	
Grade: _____	Date of Birth: _____	Age: _____ years, _____ months	Religion: _____
Student is living with: <input type="checkbox"/> Both Parents (same home) <input type="checkbox"/> Legal Guardian(s) <input type="checkbox"/> Self <input type="checkbox"/> Other: _____			
<input type="checkbox"/> Both Parents (different homes) – 2 <sup>nd</sup> Address: _____			
<b>Parent/Guardian 1:</b>		<b>Parent/Guardian 2:</b>	
Name:		Name:	
Relation to the Student:		Relation to the Student:	
Religion:		Religion:	
Business Phone Number: ( ) -		Business Phone Number: ( ) -	
Email Address:		Email Address:	

<b>B. PREVIOUS SCHOOLS ATTENDED (most recent school first):</b>			
Dates Attended	Name of School	Location (City, Province)	Reason for Leaving
1) From			
To			
2) From			
To			
3) From			
To			
Have you been suspended in the past year? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you been expelled from any school? <input type="checkbox"/> Yes <input type="checkbox"/> No			

**C. REPORT FROM YOUR PREVIOUS SCHOOL (to be completed by the Vice-Principal):**

School Name: \_\_\_\_\_

Name of Vice-Principal: \_\_\_\_\_

Phone Number: (     )                    -                    \_\_\_\_\_

What were the dates of enrolment from this student? From: \_\_\_\_\_ to \_\_\_\_\_

Please comment on this student's record of:

1. Attendance:     Acceptable             Unacceptable    \_\_\_\_\_2. Behavior:       Acceptable             Unacceptable    \_\_\_\_\_3. Achievement:  Acceptable             Unacceptable    \_\_\_\_\_

4. General Comments: \_\_\_\_\_

Vice-Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

What school did you attend previously? Please give specific dates. \_\_\_\_\_

**D. PROGRAMMING CONSIDERATIONS:****(To be completed by Special Education/Academic Resource Teacher at current school)**

Is there an IEP in place for this student?

 Yes No

Is this student identified? (IPRC)

 Yes No

Is this student an ISA claim?

 Yes No

Please check past services?

 Child and Youth Counselling English as a Second Language (ESL) Speech and Language Social Worker Counselling English Language Development Occupational Therapy Attendance Counselling Psychological Services Other? \_\_\_\_\_

Name of Resource Teacher: \_\_\_\_\_ Telephone: (     )                    -                    \_\_\_\_\_

**E. COURSES REQUESTED FOR THE CURRENT SCHOOL YEAR (To be completed by the student.)**

1) \_\_\_\_\_ 5) \_\_\_\_\_

2) \_\_\_\_\_ 6) \_\_\_\_\_

3) \_\_\_\_\_ 7) \_\_\_\_\_

4) \_\_\_\_\_ 8) \_\_\_\_\_

**F. WHY WOULD YOU LIKE TO ATTEND MONSIGNOR PAUL DWYER C.H.S.?****To be completed by the student. Point form only. Please attach a cover letter to the Principal explaining your points below.**-  
-  
-  
-  
-

## G. ACKNOWLEDGEMENT OF CATHOLIC EXPECTATIONS AND SCHOOL POLICIES:

I, \_\_\_\_\_, authorize Monsignor Paul Dwyer Catholic High School to contact any  
 (Parent / Guardian signature)  
 previous Principal, Vice-Principal or Designate. I have read and agree with the information on this application form.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SCHOOL MISSION STATEMENT:** *Monsignor Paul Dwyer Catholic High School is a school based on the traditions of the Catholic Church. We are primarily a faith community composed of those who teach and those who are taught. This teaching is not simply conveying ideas so as to impact knowledge, but includes the apostolic mission of teaching the Christian message by word and example.*

*In support of the Gospel message, our community must be one which leads students to the service of the poor world and of our own society. It must teach the moral values found in the Gospel and in the tradition of the Catholicism; it must make use of material resources; it must be a privileged place for the celebration of the Eucharist and Sacraments; it must be a place of order and discipline.*

*We recognize that, as Christians, we are at times in conflict with the values of society which often negates the existence of God. Our school accepts the task of preparing young people for the world they live in and further accepts the challenge of developing young minds for a world as it should be. We are committed to equal educational opportunity for all our students and endeavour to meet student needs in a caring Christian environment in cooperation with parents and the church.*

1. As you may well know, we are a Roman Catholic High School. Students are expected to:
  - a) Respect the sacredness of each individual.
  - b) Participate respectfully in offering morning prayers in class.
  - c) Respect religious symbols throughout the school.
  - d) Take a Religion course every year and participate in spiritual retreats as part of the Religion program.
  - e) Attend and exhibit respectful behaviour during any liturgical celebrations and public prayer sessions.

2. The following policies are in place and will be enforced:
  - a) Students must wear the school uniform according to the specifications laid out in the student handbook.
  - b) Safe School Policy - Zero Tolerance for any violence.
  - c) Substance abuse Policy - No drugs, alcohol and cigarettes on school property during school trips.
  - d) Antiracist and Ethnocultural Policy. - We are all created equal in God's eyes.
  - e) Students may not have cell phones, pagers or electronic devices of any kind in the school.

### **For Office Use Only:**

1. The application package was received on: \_\_\_\_\_ at \_\_\_\_\_

2. Documentation received:

- Current Official Student Transcript (Grades 9 - 12)
- Status sheet or Cumulative History
- Most recent Provincial Report Card
- IEP, if applicable
- Results of the Ontario Secondary School Literacy Test (applies to students in Gr. 11 and 12)
- Proof of Community Service hours completed to date (Grades 9 - 12)
- Yearly Attendance Record or Attendance Summary Record from current/previous secondary school/continuing education facility
- Proof of Residency
- Student's Birth certificate; Passport; Permanent Resident Card; or Landed Immigrant documents
- Student's Baptismal certificate, if applicable
- Ontario Health Card
- Immunization Records (if new to the Durham Region).

3. There are documents still to be received.  Yes  No

4. Appointment has been made with \_\_\_\_\_  Yes  No  
 a) Date and time of the appointment: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 b) Applicant has been notified of appointment:  Yes  No

5. Applicant has not been granted an appointment:  Yes  No

V-P Comments:  Student Approved for Registration  
 Student Not Approved for Registration

\_\_\_\_\_  
 Vice-Principal Signature

\_\_\_\_\_  
 Date